



MEMBERS

Jeffrey Cooper, Mayor
Meghan Sahli-Wells, Vice Mayor
Kathy Paspalis, Esq., Member - Board of Education
Steven Levin, Member – Board of Education

STAFF

David LaRose, Superintendent
John M. Nachbar, City Manager

AGENDA Special Meeting City of Culver City/Culver City Unified School District Liaison Committee

Monday, December 16, 2013 – 4:00 PM
Culver City City Hall
Patacchia Room
9770 Culver Boulevard
Culver City, CA 90232

CALL TO ORDER – Mayor Cooper

PUBLIC COMMENT

This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each speaker may address the Committee (and all other bodies in session) for up to three minutes.

CONSENT CALENDAR

Consent Calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the Committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.

- C-1. Approval of Minutes for the Meeting of September 16, 2013. ***Recommended motion: Approve minutes as presented.***

ACTION ITEMS

The Committee is proposed to have a discussion regarding the items listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date and/or the Committee voting to recommend action by the full City Council and Board of Education.

A-1. The Committee Members will have a general discussion of items of mutual interest to the City and the Culver City Unified School District. Should the Committee determine that follow-up action is needed on any item discussed at this meeting, it will be placed on a future agenda. The following items are scheduled to be discussed:

- A. Community Schools Partnership Program
- B. Polling Locations
- C. Culver City Compact for Collective Impact
- D. Parking Status Update

ADJOURN

Accommodation: Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or see the City Clerk at the meeting.

Compliance with Government Code Section 54957.5: Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232 and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: www.culvercity.org.



MEMBERS

Jeffrey Cooper, Vice Mayor
Meghan Sahli-Wells, Committee Member
Patricia Siever, Vice President - Board of Education
Karlo Silbiger, Member – Board of Education

STAFF

David LaRose, Superintendent
John M. Nachbar, City Manager

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

City Council/CCUSD Liaison Committee Meeting
September 16, 2013 (4:00 PM – Patio Room)

CALL TO ORDER

Chair Cooper called the meeting to order at 4:10 PM. Member Patricia Siever was absent. Nancy Goldberg, alternate CCUSD Board member, attended in Ms. Siever's place. All other members were present.

PUBLIC COMMENT

Chair Cooper inquired if any Requests to Speak had been filed. Secretary Green replied that one had been filed and called on George Laase.

Mr. Laase commented that he would like to see communications between CCUSD and Culver City regarding future bonds and spending and mentioned the City's sewer bond in 10 years specifically.

Chair Cooper agreed that it would be added to a future agenda and asked for consensus from the Committee Members, which was received.

CONSENT CALENDAR

Meeting Minutes

Moved by Member Sahli-Wells and Seconded by Member Silbiger, and unanimously carried, that the Committee approve the minutes for the Special Meeting of July 1, 2013 as presented.

ACTION ITEMS

A-1 -

A. Parking At or Around School Sites

Chair Cooper asked if there were speaker cards and there were three.

James Province, member of the public, explained that he has been a resident for 10 years and that he and his neighbors, who have lived on Farragut for 30 years, have had issues with parking; that there were a lot more burglaries before restrictions were put in place; that they are concerned about any degradation of parking restrictions, which are currently 8am-10pm from Monday through Friday, that some would like it to be increased to seven days a week.

John Heyl, member of the public, lives on Farragut Drive and fights business and school parking intrusion; mentioned that there are four owners present at this meeting from this block; that they are very concerned about any degradation of the restrictions because they can't find the information anywhere online.

Chair Cooper announced that a broader discussion of a permit parking program will occur at the City Council meeting on Monday, Sept 23 at 7:00pm, that the information regarding the parking program was placed online that morning, and invited those concerned to come to the meeting on Monday.

Member Sahli-Wells specified today's meeting to be a more narrow discussion about CCUSD and Culver City parking issues and invited concerned members of the public to come to the City Council meeting on that Monday.

Chair Cooper mentioned that last meeting's discussion included reference to parents' drop-offs/pick-ups and getting tickets.

Member Sahli-Wells mentioned she had a letter to read from a resident at the appropriate time.

Cary Anderson, member of the public, provided for the public record and then read highlighted portions of former Culver City Redevelopment Agency meeting staff reports regarding development of properties located at 9900 Culver and 4043 Irving Place from March 6, 2006 and June 19, 2006, as well as minutes from the June 19, 2006 meetings; he discussed permitting of parking; that the City took away 40 spaces from the school district and proposed that the school get 40 spaces back with underground parking; that special events' standard protocol is go thru traffic committee; that teachers parked in the neighborhood should be balanced out so that not everyone is right by the school.

Chair Cooper asked for additional comments, since additional members of the public had arrived. Jim MacDonald, member of the public who lives on Farragut, explained that the entire curb around Coombs Park is red and suggested opening up parking there for permit or 2-hour parking, except for during school time, or for permit parking for teachers.

Chair Cooper asked for information about the red zone around Coombs Park, to which Mr. Herbertson replied that Public Works has looked at that in the past and that it was part of the overall plan that was rejected by area residents a few years ago; that part of that plan was to put in sidewalks then rearrange and create a drop-off section, creating a

cul de sac to make it safe for a crossing to Farragut; that a potential reason why the red curbs exist is that the street isn't wide enough to allow parking on both sides of street.

Member Sahli-Wells read letter from Leah Nico as part of comments and submitted it for inclusion in the public record; mentioned that when a weekend project happens, there is no weekend parking; and suggested that while Ms. Nico mentions that parking at City Hall would not work for families, it might not be difficult to request staff/workers to park at City Hall.

Jerry Chabola, member of the public, made a suggestion to move street sweeping times or days to make both sides available, to which Mr. Herbertson commented that this would affect the entire City sweeping schedule; that there is a proposal regarding schedule changes but it is a budget issue and requires standby equipment and that there are costs associated with it; proposed waiting until the current contract ends and have new requirements for a new contract.

Chair Cooper asked if it holds true with garbage, too, to which Mr. Herbertson responded that pick-up for different types of trash is scheduled on different days; that parking limits of 4 hours has to do with street sweeping, not trash pickup and that both cannot occur on the same day because streets cannot be cleaned if there are garbage cans in it; that the focus is on street sweeping and trying to improve that.

Member Silbiger requested more information regarding permit parking at schools; asked how many of the schools, aside from Linwood Howe, the Middle and High School, have issues with permit parking in area, to which Mr. Herbertson replied that there may be some by La Ballona; suggested that the City would request a plan from CCUSD; that it would be for parking on school side of street only; that it would be good up until 3pm and would revert back to whatever the restrictions are for the neighborhood; that the review would be a comparison between what is demonstrated need vs. parking assets.

Member Silbiger asked about CCUSD interest in a plan. Superintendent LaRose confirmed that anything that increases the volume of spaces would increase the safety; the desire to be good neighbors but the desire for more time than they have now; a belief that school principals would be excited to work to get more spots during the school day.

Member Silbiger asked about CCUSD costs. Mr. Herbertson mentioned it would be in the thousands of dollars, mentioned that school event exception is a great idea in concept but not fair to neighbors; asked if there could be a more formal procedure where there would be advance notification of special events so all are on same page to strike a balance; asked for a conversation about better supervision outside of the schools in the morning; explaining that he was not sure if it was a liaison traffic flow and safety issue but that it would make a big difference.

Member Alternate Goldberg added that when teachers were outside supervising, there were far fewer incidents and that additional supervision would require volunteers.

Superintendent LaRose added that any plan submitted would include a plan for safety/supervision.

Chair Cooper supported the self-governance idea.

Mr. Herbertson responded to Member Silbiger's comments regarding special events, mentioning that it is discussed in the proposed permit parking plan; that the recommendation is that a school request come in far enough in advance so that it could be publicly noticed and then discussed at Traffic Committee meeting where any residents could attend and voice concerns and then committee would determine whether or not to approve it.

Member Sahli-Wells commended residents for coming to the meeting and said she was glad that this issue is being discussed ; that as a resident who lives one block away from Linwood Howe, she wants to work together to find the balance to meet the needs of the community as a whole; that she is involved in Safe Routes to School, where one of the goals is to get people out of cars and not be driving to school; that there is a concerted effort to start changing school transportation paradigm; that the city received a grant for the entire district to work on projects; that she wants the alternative modes of transportation included in the discussion. She questioned whether or not the plan would be school permit parking needs assessment around school areas, to which Mr. Herbertson replied yes and that those permits would be good during the school day up until 3pm or later for after school program (if there is a demonstrated need.)

Member Sahli-Wells also expressed her desire to bring the community along in terms of notification so that it's done correctly the first time; wanted to make sure that it didn't impede drop-off and that it sounded like another step and been taken; that she had received positive feedback at the tri-school complex about the new crossing guard and asked if the guard was permanent to which Superintendent LaRose explained that the crossing guard and police were in place for the first two weeks of school and that parents said he was effective.

Member Sahli-Wells emphasized that people need reminders, that there are critical times for police and guards to be there as enforcement reminders throughout the year; that there should be a plan so that there are eyes out there and that there are consequences for the behavior that people know they shouldn't be doing; that regarding the needs assessment, City Hall should still be considered as a parking option for volunteers or employees.

Assistant Superintendent Michael Reynolds explained that CCUSD's cabinet is going to be the pilot for that program and can tie "park and walk" into the school's employee wellness plan.

Member Alternate Goldberg asked about the narrowing of Duquesne to control traffic as part of the Safe Routes to School plan. Mr. Herbertson explained that the plan was completed before school started but that it is still in the works for construction; she questioned whether traffic could be redirected or a light put in; that Walkers and Rollers at El Marino is only 1-2 days a month and suggested going through the PTA to see if it could be increased to three days a month; and that Farragut needs bike racks.

Member Sahli-Wells mentioned that Linwood Howe does it every Friday; that Walk to School Day is October 9, 2013; that the goal of Safe Routes to School is to make it safe, possible, and fun to walk or ride every day, which provides a double benefit of health for kids and less congestion; and that the City has some bike racks leftover from a grant received.

Chair Cooper suggested reaching out to parents about carpooling and asked if CCUSD could include as part of the assessment reach out.

Member Silbiger recommended that once the City passes the policy, that CCUSD review and make its own policy to ensure that policies align; to which Chair Cooper mentioned that it should be discussed further.

Member Sahli-Wells recommended that proposed parking changes be sent to the committee and that the public sign up for the notification system.

Chair Cooper mentioned that many of the items discussed at the meeting could be brought up at the City Council Meeting.

B. School Board/Council Election Consolidation

Chair Cooper asked if there were speaker cards, of which there was one.

Janet Chabola expressed concern about consolidation; that by having two elections at the same time, people will be excluded from the opportunity to run for public office because it will cost too much money; and that it would be a big disservice to the City.

Superintendent LaRose provided a handout, which included what would be needed on the CCUSD side; explained that he didn't know what the implications would be fiscally but that it would be quite comprehensive to change it and that the timeline would be significant.

Member Sahli-Wells had originally requested that the issue be included on the agenda because she had heard from many to look into time and cost savings; that she is struggling to understand what the issues are; that it would need to make sense financially; suggested that Sean Kearney, CCUSD Director of Finance, who also sits on the City's Finance Advisory Board, could review it and requested that costs could be determined; mentioned receiving a letter from the Chamber of Commerce, who is not supporting it mentioned it was a "perceived cost saving."

City Manager John Nachbar suggested having CCUSD and City staff collaborate to generate a report showing costs and potential savings and that he could assign someone to begin that project.

Member Alternate Goldberg would like to find out what it costs.

Member Silbiger asked if it is legal for the City to run the CCUSD board election and mentioned that Los Angeles runs their District election; that finding cost savings would be easy; that the bigger question would be if there would be any benefit in terms of voter turnout; that CCUSD would be able to do it more easily than City.

Chair Cooper confirmed that he wasn't in favor at the last meeting; that there would need to be a Charter review meeting; that this issue transcends regarding a small town; that in any election it's a challenge reaching out to the community; that if combined, it would dilute the amount each could fundraise and the workers on the campaigns would also be

limited because there are so few; that it would place a stress on the people, with all the info being descended upon them; that for him it doesn't work in CC; that it should be discussed at the next meeting; that the notes from Charter Review Committee should be gotten to see what the insight was when they came to that decision.

C. Sharing of Construction Projects

City Manager Nachbar mentioned that not much progress has occurred regarding this topic since that last meeting to which Superintendent LaRose concurred that there is an interest in looking at projects where there is joint use or shared space, such as El Rincon and its use as a city park and that they want to identify as many as possible where there might be a benefit for a mutual investment; that there can be some prioritization and a way to decide if its advantageous to do some projects together to mitigate costs

Member Silbiger would like to see a list of projects coming up on both sides to see if there is any commonality and then meet biannually to discuss how to work together on upcoming projects; bidding together; joint contractors.

City Manager Nachbar suggested that the City could build into the process of the Capital improvement plan sending information to CCUSD every year to see if there are areas where there can be cooperation and that the City will imbed it into the process moving forward.

Member Silbiger suggested that it appear on the Liaison Committee agenda once a year as an update to see what it is being worked on.

Member Sahli-Wells suggested that it be built into the process and to incorporate Mr. Laase's idea of keeping each entity in the loop on big projects going to the voters and to anticipate what's coming down the pike.

Jerry Chabola mentioned that several parks need extreme makeovers and would like to see them high on the list; that the big baseball field appears not watered; that the gophers seem to be a huge issue; and requested that this be looked at together.

D. Food Share Program

Assistant Superintendent Reynolds explained that CCUSD is the first sight for composting share program, that assemblies will occur at each school for the program; the excitement about it; that City staff member Cathi Vargas has been a valuable resource to them; that it will start in October and will include replacement of Styrofoam trays with paper trays that are compostable; worm composting; green waste composting.

Member Sahli-Wells asked what was meant by the food share program and whether that meant composting. Assistant Superintendent Reynolds answered that food composting is one component of the food share program; that another aspect is donation of leftover food that is untouched; that it is a food waste prevention program; part of a zero waste plan; that at Linwood Howe there was confusion regarding who could pick up the food that is placed it in a bag for those who need it; that she is part of Green 5; that some

children were told not to eat the food; that there needs to be specific communication needs to be provided so that there is no confusion over the bags of food.

Jerry Chabola, member of public, mentioned that he picked up the fruit last year and delivered them to La Ballona and that the booster clubs are trying to help out but are buying foods that are high in fat/calories; that there is an encouragement for the kids to eat the fruit; that he would wash the fruit in the future, that he would get them on Thursday for Friday take home; that 20 backpacks were given out weekly last year for use over the weekend.

Superintendent LaRose thanked Jerry and Janet Chabola for their work on the program.

Items not on the Agenda:

Mayor Cooper asked if there were any other speaker cards or if anyone would like to speak on items not on the agenda. Cary Anderson mentioned that the pictures were from Linwood E. Howe at summer and at night and that if there was some cooperation then that would get those cars out of the neighborhood.

Member Sahli-Wells indicated that there will be another discussion regarding holding both bi-monthly school board meetings in the Mike Balkman City Council Chambers and not just 1 per month; her interest in wanting that to occur; that it would be good if there were a clear position from the School Board, including the dates, and other needs; suggested that the Board could vote on the specifics of the School Board's needs; that it is hard to move people from where they are and that if there was a clear message there would be less confusion and anger about it.

Mayor Cooper added that the commissions were not willing to change or move their meeting dates and that there wouldn't be a need to go back, to which City Manager Nachbar agreed.

Member Sahli-Wells mentioned that she had spoken with Assistant City Manager/ City Clerk Martin Cole and that the Commissions would be asked again to accommodate the needs of the CCUSD School Board.

Member Silbiger offered to draft a letter of needs for approval by the School Board at their October meeting.

Member Sahli-Wells requested that at the end of each meeting there would be a reiteration of what each person planned to accomplish by the next meeting to make it clear in the minutes and to provide a "to do" list.

Member Alternate Goldberg concluded that the meeting was very productive and fruitful.

Moved by Member Sahli-Wells and Seconded by Member Silbiger, and unanimously carried, that the Committee adjourn to a regular meeting on December 16, 2013 at 4pm at a site to be determined.